Side Two

Where did the grievance or complaint occur? (Include a diagram, sketch, or photo, if helpful.)
Exact location: _____
Type of equipment (If applicable): _____
Aisle, job number (If applicable): _____

Why is this considered to be a grievance or complaint? (Article in the collective bargaining agreement, the law, the past practice, the regulation, or unjust treatment.)

_____
_____
_____
_____
_____

Corrective action requested: Grievance settled and redress in full (to place the grievant in exactly the same position he/she would have been had the incident not occurred.)

_____
_____
_____
_____
_____

Employer contends: _____
_____
_____
_____
_____

Employer record of conduct: _____
Verbal warning issued (dates/reasons): _____
Written warnings issued (dates/reasons): _____
Penalties imposed: _____
Any related information: _____

PLEASE NOTE:

Documentary evidence such as seniority lists, wage schedules, work tickets, record of similar grievances, etc., should be attached. It is very important that dates, times, statements, and references are not changed once established as facts.

_____
Date grievance or complaint was reported

_____
Signature of steward

_____
Signature of grievant