

Health and Welfare Committee

3 Research Place Rockville, MD 20850 301-948-4910

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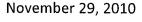
Transport Workers Union

Transportation
Communications Union

United Transportation Union



United We Stand



#### **VIA Facsimile**

TO All CRLO Chiefs

Dear Sirs and Brothers:

This is in further reference to my previous communications regarding the Federal Law governing the Medicare Secondary Payer requirements and the request for Social Security numbers for all Plan partcipants.

Beginning in June, 2010, United Healthcare began mailing communications to participants covered under the Railroad Employees National Health and Welfare Plan who were identified with missing dependent(s) SSN and/or HICN data. Participants were being requested to provide the SSN and/or HICN for any dependent that was listed as missing by completing the <u>Social Security Reporting Form</u> attached to the letter or by contacting the Railroad Enrollment Services Department at 1-800-753-2692.

Failure to provide the SSN or HICN for any dependent(s) will result in the dependent(s) being disenrolled from the Plan until such time as the Railroad Enrollment Services receives the information.

For any dependent(s) added to the Plan between January 1, 2009 and May 31, 2010, the deadline for submitting the missing SSN/HICN was July 31, 2010. If the Social Security Number was not received by the deadline, the dependent(s) was disenrolled from the Plan effective July 31, 2010.

CRLO Chiefs November 29, 2010 Page No. 2

For any dependent(s) added to the Plan before January 1, 2009, the deadline for submitting the missing SSN/HICN is **January 31, 2011**. If the Social Security Number is not received by the deadline, the dependent(s) will be disenrolled from the Plan effective January 31, 2011.

Currently, United Healthcare shows Social Security Numbers for approximately 24,000 dependents, or over 11,000 employees, still outstanding. As such, unless these individuals furnish the required Social Security Number by January 31, 2011, the dependent(s) will be disenrolled on that date.

To allow a final 60 day opportuity to members who still have failed to provide the Social Security numbers for his/her dependents, United Healthcare has drafted the attached final notification to be sent this week. This letter was reviewed and approved by the Labor Subcommittee.

In solidarity,

Robert A. Scardelletti

**CRLO** Chairman

Attachment

# JOINT PLAN COMMITTEE

### THE RAILROAD EMPLOYEES NATIONAL HEALTH AND WELFARE PLAN

A. Kenneth Gradia, Chairman National Carriers' Conference Committee 1901 L Street, N.W. Suite 500 Washington, DC 20036

ROBERT A. SCARDELLETTI, CHAIRMAN
HEALTH & WELFARE COMMITTEE
COOPERATING RAILWAY LABOR ORGANIZATIONS
3 RESEARCH PLACE
ROCKVILLE, MD 20850

December, 2010

## Action Required - Health Benefits for Your Dependents May End Soon

Dear Railroad Employee:

We understand that you have received one or more notices from Railroad Enrollment Services indicating that they do not have Social Security Numbers on record for one or more of your dependents who are covered under the Railroad Employees National Health & Welfare Plan ("Plan"). Federal Law requires the reporting of Social Security Numbers for covered dependents to the Centers for Medicare & Medicaid Services (CMS). In addition, if your covered dependent is eligible for Medicare, then the Medicare Health Insurance Claim Number (HICN) is also required. If you have not provided the Social Security Number or the Medicare HICN (if applicable) for any or all of your covered dependents, please provide all digits in the columns provided on the enclosed Social Security Number Reporting Form, Failure to provide the SSN for any dependent will result in his/her disenvollment from the Plan until this information is received.

Enclosed is a list of <u>all</u> of your dependents shown as actively covered under the Plan. Please provide the Social Security Number for any dependent who is listed as missing the Social Security Number by following the instructions below.

#### Instructions

- If the Social Security Number for a given dependent is already shown on Plan records, the words 'ON FILE' will appear under the Social Security Number column next to the name of the dependent. Please read the form carefully, as not every dependent listed necessarily has his/her Social Security Number missing. Listed on the Social Security Number Reporting Form are all of your covered dependents, although only some may have missing Social Security Numbers. If you received this communication, you have at least one dependent who has the Social Security Number missing from the Railroad Enrollment Services' records.
- If 'ON FILE' does not appear under the Social Security Number column next to the name of the dependent, please provide all nine digits of the SSN in the column provided.
- If any dependent is also eligible for Medicare, please provide all digits and/or characters of the Medicare
  Health Insurance Claim Number (HICN) in the column provided. You can find the HICN on the front of the
  red, white and blue Medicare Health Insurance Card under the words 'Medicare Claim Number'.
- If you wish to remove coverage for any dependent at this time, place a check mark in the parenthesis under the 'Check to Remove' column next to the applicable dependent. Please provide the date and the reason you are removing coverage (e.g., divorce, child is now married, etc.) in the columns provided on the enclosed form.
- Please sign and date the <u>Social Security Number Reporting Form.</u>
- Please complete and return this form no later than January 31, 2011 to avoid having any of your dependents disenrolled from the Plan.



Mail the completed form in the envelope provided. If you are using an envelope other than the one provided, please use the following address:

Railroad Enrollment Services PO Box 30775 Salt Lake City, UT 84130-0775

or for overnight delivery use: Railroad Enrollment Services

505 Boices Lane Kingston, NY 12401

If we do not receive the Social Security Number for any dependent whose SSN is missing by January 31, 2011, the dependent(s) will be disenrolled from the Plan effective January 31, 2011.

If you have questions regarding the collection of this information or questions regarding the dependents listed on your form, please call Railroad Enrollment Services at 1-800-753-2692.

Sincerely,

A. Kenneth Gradia, Chairman

Robert A. Scardelletti, Chairman